

**CENTRAL SECRETARIAT CLUB (Regd.)**  
7-10, Park Street, Talkatora  
Road, New Delhi-110001

**EC/MC/CSC/Cir/25-26/22**

**Date: 24/05/2025**

**CIRCULAR**

The Central Secretariat Club (CSC), working under the aegis of the Department of Personnel and Training is inviting applications for Membership. The Club is located at 7-10, Park Street, New Delhi (adjacent to the Talkatora Indoor Stadium) and has ample space for parking. The facilities available at the Club are as under:

- i. Restaurant-cum-Bar.
  - ii. An Auditorium with seating capacity of about 150 persons.
  - iii. The Billiard Room with two Billiard Tables.
  - iv. Activity Room with one Table for TT and one Carrom Board.
  - v. An open Badminton Court.
  - vi. Card Room for playing card games.
  - vii. A small Library-cum-Reading room with Newspapers and current Magazines.
2. Other facilities such as Multipurpose Gym, Conference Room, Party Hall & Coffee Lounge are being planned.
  3. Interested and eligible serving/Retired Central government employees may download online application form for membership of the club through website of club [csclub.in](http://csclub.in) and thereafter upload there filled form at email id of club [centralsecretariatclub24@gmail.com](mailto:centralsecretariatclub24@gmail.com) and also submit hard copy of same along with all necessary documents and processing fee physically at club office/ Reception of club 5:00 PM to 7:00 PM upto 30<sup>th</sup> June 2025. The payment of processing fee Rs 590/- can be made by Scanning QR CODE.
  4. For complete details please refer to the CIRCULAR dated. 22/05/2025 issued by the General Secretary, Central Secretariat Club (copy enclosed).

Encl: as above,

  
**Rakesh Kumar**  
General Secretary  
Central Secretariat Club

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**EC/MC/CSC/Cir/25-26/ 2|**

**Dated: 22/05/2025**

**CIRCULAR**

- (i) The Central Secretariat Club is inviting applications further for obtaining Membership of the Club from all eligible candidates as per the following details.
- (ii) **Eligibility:** Following categories of applicants are eligible for enrolment as a Member of the Club.
- (a) Regular employee of a Central Government Ministry / Department Who is posted and residing in Delhi & NCR and drawing salary from the Consolidated Fund of India.
- (b) Employee superannuated from a Central Government Ministry / Department who is residing in Delhi & NCR and drawing salary from The Consolidated Fund of India.
- (iii) **Fee Structure:**

Details of the fee payable are as under:

Admission Fee (Non-Refundable)	: Rs.17700/- (Rs. 15000/-+GST @18%)
Annual Subscription Fee (Non-Refundable):	: Rs.1770/-(Rs. 1500/-+ GST @18%)
Security (Refundable) (Non-Refundable):	: Rs.3000/-
Processing Fee (To be deposited at the time of submission of Application)	: Rs-590/-(Rs. 500/-+ GST @18%)
<b>Total</b>	<b>: Rs.23060/-</b>

- (iv) **Process of Applying:**
- The applicants who are serving / retired from Department can see the Notification for membership of CSC on website **CSclub.in** and may apply for membership of CSC by depositing first Rs 590/- as processing fee, the application of membership received shall be approved by the Management of Central Secretariat Club and thereafter they may deposit the remaining amount of Rs 23060/- through Bhim UPI by scanning QR Code. The Application may download the membership form from website of club **CSclub.in** and submit online at Email ID of Club **Centralsecretariatclub24@gmail.com** & physically the filled format at office of central secretariat club/reception of club between 5:00 PM to 7:00 PM up to 30/06/2025.



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- (v) The application received would be screened and intimation to the applicants Approved for admission to the Club would be given by post at the Residential address provided in the application. The selected applicants would be required to deposit all the fees, within 2 weeks from the date of issue of the letter, failing which their candidature would be deemed cancelled.
- (vi) Mere submission of a Membership application form shall not bestow any rights to the applicants to use the facilities at the Club.
- (vii) The Central Secretariat Club reserves the right to take final decision on the Application for the Membership. No correspondence shall be entertained  
This regard,
- (viii) For any clarification Shri Rakesh Kumar General Secretary (Mob, 7217877997) may be contacted between 5:00 PM to 7:00 PM from Monday to Saturday.

  
**Rakesh Kumar**  
**General Secretary**  
**Central Secretariat Club**

# Membership Application Form of Central Secretariat Club

## Application ID

Name of Applicant			
Aadhaar Number / Passport Number with copy of Aadhaar Card/Passport			
Email ID			
Contact Number			
Name of spouse	Name	Date of Birth	
Date of Birth of Serving/Retired Employee			
Status of Employee			
Present / Designation / at the time of superannuation/ Serving Employee			
Name of Ministry/Department/Organization			
Name of Service / Cadre			
Date of Joining the Central Government Ministry/Department in Delhi/NCR			
Telephone No. of Office			
Residential Address with Proof Recent Copy of Electricity Bill			
Pay level at present/at the time of retirement Serving/Retired			
Marital Status			
Area of Interest/objective of Joining of club			
Detail of Payment made/Screenshot for Acknowledgement of Receipt.			
Detail of Competent and Approving Authority	Name	Designation	Signature and Seal



Mobile: 7217877997

# CENTRAL SECRETARIAT CLUB

7-10, Park Street, New Delhi-110001

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## REQUISITION FOR MEMBERSHIP CARD

Name of Member (In capital Letters): \_\_\_\_\_

Membership No. \_\_\_\_\_

Member's Mobile No. \_\_\_\_\_

Member Photo

Spouse Photo

**Sign of Holder (Member)**

Note: In Case of Card Misplace or lost Rs 100/- (per card) will be charged.

**Bank of India**



*Relationship beyond banking*

**BHIM BOI UPI QR**

**SCAN HERE TO PAY  
WITH ANY BHIM UPI APP**



**CENTRAL SECRETARIAT CLUB**

**BOIM-605253540004@BOI**



**Payment Through Any UPI APP Accepted Here**

**605253540004**